



# The Federation of St Bede's & St Bernadette Catholic Schools

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## Year 6 Home/School Agreement – Summer Term 2 2020

We are pleased to be planning to welcome Year 6 pupils on a staggered basis as from 29<sup>th</sup> June 2020 if it is safe to do so. We have planned to have two groups of up to 8 children in each class per day. This will mean that by the end of term we will have seen all Year 6 children and supported them with their transition to Secondary school.

In the last week of July some Secondary schools will be inviting pupils to visit their new school and meet their new teachers. We will keep you informed as and when we receive further information

Please read, share and agree the expectations below with your child/children **before** they come into school.

### The expectations for Year 6 pupils returning to school

#### Arrival and dismissal

- Pupils will be notified in advance of the days they have been allocated to come into school and the group bubble they will be in
- Each group bubble will have a staggered start and leaving time:  
Group 1 arriving at 9.00am/Group 2 arriving at 9.30 am  
Group 1 leaving at 2.45pm/Group 2 leaving at 3.15pm  
Pupils will need to be brought to and collected from school on all days they are in school by a Parent or other responsible adult
- On arrival at the main school gates pupils and Parents will be expected to line up in an orderly manner to ensure social distancing is observed. A member of staff will be present to take the children into the school and all children will have a temperature check whilst their adult is still with them. If a pupil has a raised temperature they will not be allowed in school on that day
- Parents will not be permitted on the school grounds for any reason, unless they have made a prior appointment with the School Office
- On entry pupils will be asked to walk through a disinfectant mat before they enter the school building. They will be required to follow a one way system around the building and will not be permitted to walk around on their own. An adult will be with them at all times to keep them safe

## **In the classroom**

- Children will be organised in groups but not necessarily in their friendship groups and will be allocated a table in a teaching space with up to 8 children from their current class. This means they may not be in their usual classroom and not with their current teacher
- The children will be with the same group of children throughout the time they are in school. They will not mix with other children in the school. The intention is that they will be with the same teacher so that if one of the group is unwell that whole group will need to self isolate for 14 days. There will be two adults with each group of children
- Seating arrangements in class will ensure no pupil is less than 2 metres away from others and social distancing will be monitored by staff in class and around the school
- Doors and windows will be kept open to ensure there is adequate ventilation at all times
- Pupils will have access to outside areas in their bubble groups at various times throughout the day. Break times will be on a regular basis, but bubble groups will not be allowed to mix with each other
- Staff will ensure that adequate measures are taken for children to wash their hands on a regular basis throughout the day
- There will be a rota for pupils to access Google Classroom online and access tasks set by their teachers for that day. However, please note that there will not be any new learning in school. All pupils will have access to the same learning whether they are in school or at home. **When pupils are not in school, they will continue to access their Home Learning online**

## **Lunch time and break times**

- Lunch will be provided by Caterlink as per usual and Parents will need to pay for lunches in the usual way. Packed lunches will be eaten at tables in the classroom. If hot lunches are provided a rota system will operate in the dining hall so that no two groups meet at any time

Break times will be held on a regular basis, but bubble groups will not be allowed to mix with each other

## **Behaviour**

- Revision to the Behaviour Policy will include sanctions if pupils disregard rules and procedures in place for their safety and well being. Any extreme behaviour, such as spitting or putting themselves or other pupils in danger, will result in the pupil being sent home

## **Cleaning**

- A deep clean will be done, as well as the normal every day cleaning, on a weekly basis between different groups attending. Extra care will be taken during the day to clean classrooms and toilets after use
- All soft furnishings and cushions will be removed from the classrooms and reading books will not be available for use.

## PPE equipment

•There is no expectation that staff will routinely wear face coverings, as per guidance from Public Health. However, staff will be expected to wear PPE in very specific circumstances, such as when administering first aid and in the dining hall

## What will children need to bring/wear?

- Pupils will be able to wear their home clothes and are expected to change their clothes on a daily basis if coming to school, to minimize the spread of germs.
- Pupils will be expected to bring their packed lunch (if they usually have a packed lunch) and a clear named pencil case with a couple of pens, pencils, a ruler, a rubber, a sharpener and colouring pencils. Fluffy or other elaborate pencil cases will not be allowed. Pupils will not be able to share the contents of their pencil cases with other children
- Pupils will need to bring in a full bottle of water, as they will not have access to water fountains during the day
- Pupils will need to bring a sunhat/cap on sunny days and have applied sun cream before coming to school

## Access to School Office

- This will remain as before – you can contact the office on the phone or via [info@stbernadette.co.uk](mailto:info@stbernadette.co.uk)
- If you need to make an appointment with a member of staff please phone the school office on 020 8673 2061
- If your child is not attending school we need to maintain regular contact with you, as we have been doing since lockdown. Please, therefore, let us know when returning your agreement whether you are still contactable on the data we have for you on our system or note any changes in the box below

## Next Steps

We appreciate that making a decision about your child returning to school may be difficult for you. We would like all parents of Year 6 children to contact us via email to the **school e-mail address** ([office@stbernadette.co.uk](mailto:office@stbernadette.co.uk)) **by Monday 15<sup>th</sup> June**, informing us whether or not your child will be returning to school, so that we can prepare the groupings and send out to Parents before the 29<sup>th</sup> June proposed date for reopening to Year 6 pupils.

You may copy and paste the section below into your e-mail to the School office. Please tick the part that is relevant to the decision undertaken by you

Name of child: .....

Class: .....

**I am intending** to send my child to school once it reopens for Year 6 children at the end of June  
I understand that circumstances may change and that the School will be guided by Government and Local Authority advice to ensure that it is safe to reopen

**I do NOT intend** to send my child to school before the end of the academic year and will ensure that they have access to Google Classroom for the rest of this term

I have read, shared with my child and agree to the Home/School Agreement. I will comply with the new rules and procedures and understand this has been put in place to keep my child safe

I understand that not adhering to the rules in the Agreement will result in my child not being allowed to come to school in his/her bubble group

I understand that I will have to arrange for collection of my child if the School has requested this within **45 minutes** of receiving the call

My contact details have changed:

.....  
.....

Date: .....

Name of Parent/Carer: .....