



RISK ASSESSMENT JUNE 2020

Cleaning

Deep cleaning

Deep cleaning is a thorough clean of all frequently touched surfaces - A deep clean will be done on a weekly basis between different groups attending.

Periodic cleaning

Periodic cleaning is cleaning at different times throughout the day. Periodic cleaning can include cleaning items immediately after use as well as cleaning surfaces on a regular basis throughout a single day. Extra care will be taken during the day to clean classrooms and toilets after use.

All soft furnishings and cushions will be removed from the classrooms and reading books will not be available for use.

Identify frequently touched surfaces

Doors, bannisters, buttons and anything that is frequently touched, especially if it's touched by lots of people, will need more regular cleaning than normal. Examples of frequently touched objects include:

- work surfaces like desks and workstations
- handles on doors, windows, rails, dispensers
- common areas like toilets, reception, changing rooms and corridors
- computer keyboards, printers, touch screens, monitors and phones
- taps, kettles, water heaters, fridges, microwaves and cupboards
- shared equipment like pens, pencils, scissors, rubbers, sports arts and craft tools

Arrival and dismissal

Pupils will be notified in advance of the days they have been allocated to come into school and the group bubble they will be in

Each group bubble will have a staggered start and leaving time.

Pupils will need to be brought to and collected from school on all days they are in school by a Parent or other responsible adult

On arrival at the main school gates pupils and Parents will be expected to line up in an orderly manner to ensure social distancing is observed. A member of staff will be present to take the children into the school and all children will have a temperature check whilst their adult is still with them. If a pupil has a raised temperature they will not be allowed in school on that day

Parents will not be permitted on the school grounds for any reason, unless they have made a prior appointment with the School Office

On entry pupils will be asked to walk through a disinfectant mat before they enter the school building. They will be required to follow a one way system around the building and will not be permitted to walk around on their own. An adult will be with them at all times to keep them safe

In the classroom

Children will be organised in groups but not necessarily in their friendship groups and will be allocated a table in a teaching space with up to 8 children from their current class This means they may not be in their usual classroom and not with their current teacher

The children will be with the same group of children throughout the time they are in school. They will not mix with other children in the school. The intention is that they will be with the same teacher so that if one of the group is unwell that whole group will need to self isolate for 14 days. There will be two adults with each group of children
Seating arrangements in class will ensure no pupil is less than 2 metres away from others and social distancing will be monitored by staff in class and around the school
Doors and windows will be kept open to ensure there is adequate ventilation at all times
Pupils will have access to outside areas in their bubble groups at various times throughout the day. Break times will be on a regular basis, but bubble groups will not be allowed to mix with each other
Staff will ensure that adequate measures are taken for children to wash their hands on a regular basis throughout the day
There will be a rota for pupils to access Google Classroom online and access tasks set by their teachers for that day. However, please note that there will not be any new learning in school. All pupils will have access to the same learning whether they are in school or at home. When pupils are not in school, they will continue to access their Google Classroom Learning online
Lunch time and break times
Lunch will be provided by Caterlink as per usual and Parents will need to pay for lunches in the usual way. Packed lunches will be eaten at tables in the classroom. If hot lunches are provided a rota system will operate in the dining hall so that no two groups meet at any time
Break times will be held on a regular basis, but bubble groups will not be allowed to mix with each other.
Behaviour
Revision to the Behaviour Policy will include sanctions if pupils disregard rules and procedures in place for their safety and well being. Any extreme behaviour, such as spitting or putting themselves or other pupils in danger, will result in the pupil being sent home.
PPE equipment
There is no expectation that staff will routinely wear face coverings, as per guidance from Public Health. However, staff will be expected to wear PPE in very specific circumstances, such as when administering first aid and in the dining hall.
What will children need to bring/wear?
Pupils will be able to wear their home clothes and are expected to change their clothes on a daily basis if coming to school, to minimize the spread of germs.
Pupils will be expected to bring their packed lunch (if they usually have a packed lunch) and a clear named pencil case with a couple of pens, pencils, a ruler, a rubber, a sharpener and colouring pencils. Fluffy or other elaborate pencil cases will not be allowed. Pupils will not be able to share the contents of their pencil cases with other children.
Pupils will need to bring in a full bottle of water, as they will not have access to water fountains during the day .
Pupils will need to bring a sunhat/cap on sunny days and have applied sun cream before coming to school.
Access to School Office
This will remain as before – you can contact the office on the phone or info@st-bedes.lambeth.sch.uk or info@stbernadette.co.uk .
If you need to make an appointment with a member of staff please phone the school office on 0208 674 7292 (St Bede's) or 020 8673 2061 (St Bernadette).