



RISK ASSESSMENT SEPTEMBER 2020

Cleaning

Deep cleaning

Deep cleaning is a thorough clean of all frequently touched surfaces - A deep clean will be done on a half termly basis in both schools

Periodic cleaning

Periodic cleaning is cleaning at different times throughout the day. Periodic cleaning can include cleaning items immediately after use as well as cleaning surfaces on a regular basis throughout a single day. Extra care will be taken during the day to clean classrooms and toilets after use.

All soft furnishings and cushions will be removed from the classrooms but reading books will now be available for use. They will be 'quarantined' for 72 hours after each use.

Identify frequently touched surfaces

Doors, bannisters, buttons and anything that is frequently touched, especially if it's touched by lots of people, will need more regular cleaning than normal. Examples of frequently touched objects include:

- work surfaces like desks and workstations
- handles on doors, windows, rails, dispensers
- common areas like toilets, reception, changing rooms and corridors
- computer keyboards, printers, touch screens, monitors and phones
- taps, kettles, water heaters, fridges, microwaves and cupboards
- shared equipment like pens, pencils, scissors, rubbers, sports arts and craft tools

Arrival and dismissal

Pupils will be notified in advance of the days they have been allocated to come into school and the year group bubble they will be in

Each year group bubble will have a staggered start and leaving time.

Pupils will need to be brought to and collected from school on all days they are in school by a Parent or other responsible adult, except for Year 5 and Year 6 children

On arrival at the main school gates pupils and Parents will be expected to line up in an orderly manner to ensure social distancing is observed. A member of staff will be present to take the children into the school. All staff will be asked to wear face coverings on the gate and Parents will be encouraged to do likewise.

Parents will not be permitted on the school grounds for any reason, unless they have made a prior appointment with the School Office. Parents will be asked to wear a face covering whilst on the school site.

On entry pupils will be asked to walk through a disinfectant mat before they enter the school building. They will be required to follow a one way system around the building and will not be permitted to walk around on their own. An adult will be with them at all times to keep them safe.

In the classroom

Children will be allocated a space at a table in their classrooms which will be their special place for every day. Seating arrangements in class will ensure social distancing will be monitored by staff in class, around the school and at dismissal.

The children will be with the same group of children throughout the time they are in school. They will not mix with other children in the school. The intention is that they will be with the same teachers and support staff so that if one of the group is unwell that whole group will need to self-isolate for 14 days.

Doors and windows will be kept open to ensure there is adequate ventilation at all times
Pupils will have access to outside areas in their year bubble groups at various times throughout the day. Break times will be on a regular basis.
Staff will ensure that adequate measures are taken for children to wash and/or sanitise their hands on a regular basis throughout the day
All pupils will have access to the same learning whether they are in school or at home Home learning will be provided for pupils self-isolating.
Lunch time and break times
Lunch will be provided by the Lambeth Consortium as per usual and Parents will need to pay for lunches in the usual way. If hot lunches are provided a rota system will operate in the dining hall so that no two year groups meet at any time
Break times will be held on a regular basis, but year bubble groups will not be allowed to mix with each other.
Behaviour
Revision to the Behaviour Policy will include sanctions if pupils disregard rules and procedures in place for their safety and well-being. Any extreme behaviour, such as spitting or putting themselves or other pupils in danger, will result in the pupil being sent home.
PPE equipment
There is no expectation that staff will routinely wear face coverings, as per guidance from Public Health. However, staff will be expected to wear PPE in very specific circumstances, such as when administering first aid and in the dining hall.
What will children need to bring/wear?
On PE days pupils will come to school in their PE kits
Juniors: Pupils will be expected to bring a healthy packed lunch (if they usually have a packed lunch) and a clear named pencil case with a couple of pens, pencils, a ruler, a rubber, a sharpener and colouring pencils. Fluffy or other elaborate pencil cases will not be allowed. Pupils will not be able to share the contents of their pencil cases with other children. Pencil cases will be provided for Infant pupils
Pupils will need to bring in a full bottle of water, as they will not have access to water fountains during the day.
Access to School Office
Parents will not be permitted on the school grounds for any reason, unless they have made a prior appointment with the School Office – you can contact: St Bede's - Tel: 0208 674 7292 Email: info@st-bedes.lambeth.sch.uk St Bernadette - Tel: 020 8673 2061 Email: info@stbernadette.co.uk